



TRIPURA BOARD OF SECONDARY EDUCATION
P.O: Kunjaban, Agartala, Tripura West, PIN: 799 006

**FORM OF APPLICATION FOR DUPLICATE/ TRIPPLICATE
MARKSHEET / ADMIT CARD**

To
The Secretary,
Tripura Board of Secondary Education,
Nehru Complex, Gurkhabasti,
P.O. : Kunjaban, Agartala,
West Tripura.

In case of loss/theft of Original document, Police General Diary
No. _____ dated _____
Signature of the Officer-in-Charge of the Police Station with seal

Through the Headmaster/ Headmistress,

_____ School,

Sir,

I have the honour to request you to issue **Duplicate/ Triplicate Marksheet/ Admit Card** in my favour in respect of the following examination as the original/duplicate one has been lost/ stolen / damaged/ destroyed.

1. Sri / Smt. _____
S/ O, D / O _____
appeared / passed the _____ Examination
held in the month of _____ of the year _____ with
Roll _____ No. _____ Centre _____
from _____ school as a Regular / Cont. / Spl. /
Single-subject / External candidate and placed in the _____ division.

An amount of Rs. _____ has been paid as per Challan of T.B.S.E.* bearing
No. _____ dated _____.

I do also hereby undertake to return the duplicate/triplicate to the authority of TBSE if the original is found.

Yours faithfully,

Dated _____

Full signature of the candidate (in English)

Encl:
1. Challan.

Address(with Police Station):

2. Passport size photograph (Front Attested) of the
candidate (in case of Duplicate Admit Card).

Signature with Seal
Headmaster / Headmistress of School

* Rs. 5/- (Rupees Five) only may be added with the Fees in the Challan.