



TRIPURA BOARD OF SECONDARY EDUCATION
P.N.Complex,Gurkhabasti,Agartala,Tripura.

Notice Inviting Tender for Hiring Vehicle.

On behalf of the President, Tripura Board of Secondary Education, the undersigned invites sealed tender in prescribed format from resourceful and bonafied owners of vehicle for hiring of vehicles.

The detailed terms & conditions along with prescribed format may be obtained from the web-site of Tripura Board of Secondary Education, <http://www.tbse.tripura.gov.in> . Last date for submission of tender is 21st December' 2020 up to 5.30 pm. The tender shall be opened on 22nd instant at 3 pm, if possible. No tender(s) will be entertained after the said stipulated date and time.


(DR. DULAL DEY)
SECRETARY

TRIPURA BOARD OF SECONDARY EDUCATION
Agartala, Tripura.

No.F.1 (44)/- TBSE/2010

Dated, Agartala, the 7th December'2020.

Copy to:

1. The Editor, with a request to publish the above matter as advertisement on 08-12- 2020 of your esteemed News Paper for one insertion only.
2. Notice Board, TBSE.
3. Accounts Section, TBSE for information.


07.12.2020
SECRETARY



TRIPURA BOARD OF SECONDARY EDUCATION

P.N.Complex, Gurkha Basti, Agartala, Tripura West .

Terms & Conditions

1. The vehicles should normally be required for office use and for transportation of various materials from Tripura Board of Secondary Education, Gurkhabasti, Agartala to different Examination Centers within the State as per Programme to be given by the Board time to time.
2. Vehicles with Commercial Registration will only be allowed to participate in the Tender. Without Commercial Registration the tender will not be entertained.
3. The Vehicle should not be older than 01-01-2016.
4. The bidder must submit photocopies of (self attested) valid Commercial Registration Certificate /Smart Card, Tax Token, Insurance ,Fitness Certificate & Pollution under control Certificate of the vehicle with GST IN Registration ,Pan Card , PTCC, ITCC along with the Tender.
5. An Earnest Money of Rs. 10,000/- (Rupees Ten thousand) in the form of DD drawn in favour of the "Secretary, TBSE" is to be submitted along with the Tender.
6. Duty hour for daily office use of vehicles will normally be 10 AM to 6 PM except Sunday and Holidays .But, vehicle shall have to be placed as and when required by the office.
7. All cost of accessories, maintenance, fuels, dusters, lubricants etc. of the vehicles will be the personal responsibility of the bidder.
8. Any defect, breakdown, accident etc. accrued during the hiring time will have to be attended and to be repaired by the Tenderer of the vehicle at his own cost and risk including insurance coverage. Alternate arrangement shall also have to be made with similar type of vehicle by the Tenderer, failing which; similar category of vehicle will be hired by the officials whose payment will be realized from the bill of the owner/ tenderer.
9. Kilometer reading Meter should have been fitted in the vehicle(s) in good running conditions. Any Vehicle with disorder of Kilometer reading Meter shall be rejected instantly without assigning any reason.
10. Tarpulin of high quality will have to be provided for Jeep/Truck to protect the materials against rain etc. No extra cost will be paid by the Board for this purpose.
11. One vehicle against "P" which will be allowed by the Govt. of Tripura should be kept in ready to move condition during the off periods / days and would be entitled to raise bill as detention charge .No extra charges except detention & running will be entertained.

Contd.Page-2

12. The last date of submission of Tender along with all relevant documents is on 21-12-2020 at 17.30 hrs and no tender will be entertained after the stipulated date and time. The Tenders will be opened on 22-12-2020 at 15 hrs in presence of the bidder or their authorized representatives (having valid authorization letter) may like to be present.
13. The Tenders are to be submitted in two separate cover consists of (i) necessary certificates & related papers with DD and (ii) only quoted rate in prescribed format as asked with a sealed cover envelop superscription 'Tender for hiring of Vehicles' address to the **Secretary, Tripura Board of Secondary Education, Gurkhabasti, Agartala, West Tripura.**
14. The successful Tenderer(s) shall have to deposit a Security Money of Rs. 1, 00,000/- (Rupees One lakh) only to Tripura Board of Secondary Education by Bank Challan within 7(Seven) days from the date of acceptance of the Work Order. The Security Money will be liable to forfeit in the event of non-fulfillment of the contract as per terms & conditions.
15. The driver possessing valid Driving Licence should be placed with the vehicle and all expenditure of the driver including their pay etc. will have to borne by the owner of the vehicles.
16. In case, driver fails to do his duty due to illness, unavoidable issues or resigns from the job owner should made immediate replacement with intimation to the Board.
17. GST and IT, as applicable shall be deducted from the bill as per Govt. norms.
18. To determine the lowest tenderer the following formula shall be followed :-
Rate = Per KM Quoted Rate X 100 + Detention Charge
19. The rate of the successful bidder will remain valid up to 31-12-2021 and rate cannot be enhanced in any circumstances.
20. A Log Book in the prescribed form will have to be maintained month wise with the vehicles in which the day to day journey will be recorded dully signed by the officials. Same should be submitted along with the Bill for payment.
21. The Secretary, Tripura Board of Secondary Education reserves the right to accept or reject any quotation including the lowest one without assigning any reason.
22. The Secretary, TBSE reserves also the right to cancel the contract / agreement at any time if the successful tenderer fails to supply the vehicles as per the requirement of the Board/non-fulfillment of proper conditions of the vehicle or in case of any breach of contract by the successful tenderer which will attract the forfeiture of the Earnest Money.

I do hereby fully agree with the aforesaid
Terms & Conditions and signed below

07.12.2020
(DR. DULAL DEY)
SECRETARY

Full signature of the Bidder with date.

FORMAT FOR QUOTING RATE.

The Quotation should be submitted in plain paper in the following format.

Sl No	Type of vehicle	Rate for per KM running (In figures & words)			Rate for detention per day (In figures & words)			Overtime per hour (In figures & words)		
		Amount (Rs)			Amount (Rs)			Amount (Rs)		
		CNG	DIESEL	PETROL	CNG	DIESEL	PETROL	CNG	DIESEL	PETROL
1	Maruti Van (2016 onwards)									
2	Maruti Eco (2016 onwards)									
3	Maruti Wagon R (2016 onwards)									
4	Tata Zest (2016 onwards)									
5	Force Cruiser (2016 onwards)									
6	Canter Truck (2016 onwards)									
7	Tata Aec (2016 onwards)									

- Quoted rate for detention, running per km, overtime etc should not exceed the upper ceiling limits laid down as per Rule 9(3) of the Delegation of Financial Power Rules, 2017.**
- The decision regarding the types of fuel of vehicle(s) shall be taken by the authority which will be treated as final.**

Full signature of the bidder with date.